

# LINCOLN-WAY HIGH SCHOOL COMMUNITY WINTER GUARD HANDBOOK

2024-25  
SEASON

*Lincoln-Way Community High Schools are committed to providing the experiences and opportunities necessary to maximize the academic and social growth of all students.*

## CONTACT INFORMATION

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# 2024-2025 GENERAL INFORMATION SHEET - KEEP FOR YOUR RECORDS

**Participation Fees:** \$750

## **Participation Fee Payment Schedule:**

- ❖ December 20th \$250
- ❖ January 20th \$250
- ❖ February 20th \$250

**Travel Fees:** \$200-400 This will be more clearly defined as we begin booking and arranging travel during our two trips: the Mideast Power Regional in Avon, IN and WGI Championships in Dayton, OH. If you are interested in trying to keep these fees lower, please email [lincolnwayhsguard@gmail.com](mailto:lincolnwayhsguard@gmail.com) about joining our parent planning committee. This is a great way to let your voice be heard!

## **Travel Fee Payment Schedule:**

- ❖ March 20th TBD Payment 1 for Avon trip. Must be paid to be allowed on the trip
- ❖ April 20th TBD Payment 2 for Dayton trip. Must be paid to be allowed on the trip.

## **Payment Reminders:**

- ❖ Payment in full is always an option but there is no discount.
- ❖ All payments are due on the due date specified. If you will be late, please communicate that information before the payment date. If you are late or fall behind, students will not be able to attend rehearsals/competitions.

## **Additional Costs:**

- ❖ Member shirts and apparel that students choose to buy
- ❖ Warm up shoes for moving through competitions. These will be managed by the student leadership
- ❖ Personal undergarments for show uniform
- ❖ Individual hair and makeup supplies

## **Fundraising:**

- ❖ As the season progresses the Music Boosters will host various ways that members can fundraise for their dues without having to pay any out of pocket expenses. To take advantage of these programs please contact your school's Department Chairperson or Band Director.

## **Practice Locations:**

- ❖ Lincoln-Way North High School

## **Calendar/Schedule:**

- ❖ Generally rehearsals are weekly on Tuesday, Thursday, and Saturdays with some exceptions. For the full LWWG Calendar, please visit [Lincolnwaymusic.com](http://Lincolnwaymusic.com) and view the LWWG calendar there!

## POLICIES - KEEP FOR YOUR RECORDS

First and foremost, our goal of this program is to create a warm, safe, and competitive environment. All policies and procedures of our activity are outlined below. Please note that all policies and instructions indicated within the Lincoln-Way High School Student Handbook and Code of Conduct are to be followed always, no exceptions. If you have any questions about the current Student Handbook or Code of Conduct please speak with your school's Music Department Chair.

### Mutual Respect Policy

As a unit we will spend a lot of time together, which is vital to our success. We will rely heavily on one another for program objectives, choreography, unity, and positive energy. Therefore, the way we communicate and treat one another is crucial to our season's success. Understanding that school, family life, friends, rehearsal, and other items will create stressful personal situations, it is the expectation of the staff and performers that such situations do not interfere with our rehearsal and program objectives. Performers and staff are expected to:

- ❖ Respect individual differences among members;
- ❖ Understand and respect the role of student leadership within the unit;
- ❖ Develop a consistently positive attitude when interacting with one another in and outside of rehearsal;
- ❖ Work to create and maintain friendships with one another;
- ❖ Remain neutral on any issues that do arise among the unit.

### Social Media Policy

Technology is making it more and more possible for us to communicate and share what we do in our day-to-day lives. With such capabilities, we can run the risk of putting ourselves in harmful situations. Keeping a positive reputation within the social media community will be as important as how we carry ourselves in day-to-day rehearsals and show days, so please adhere to the following expectations:

- ❖ No pictures in uniforms, tracks of show music, show concepts, or ideas may be released to ANY social networking site until AFTER the first performance day
- ❖ Privatization of groups in social media that excludes members of the LWWG are not permitted;
- ❖ Inappropriate comments are not permitted regarding the LWWG, unit members, staff, scores, or other winter programs on any social media outlet (i.e. Facebook, Twitter, Tumblr, Instagram, Vine, SnapChat, etc.);
- ❖ Do not jeopardize the image of the LWWG by posting any negative things online.
- ❖ Students should have absolutely ZERO CONTACT with any member of the LWWG staff via social media, texting, or private messaging
  - o Students should not be "following" or "friends" with any member of the LWWG staff on any social media platform (i.e. Facebook, Twitter, Tumblr, Instagram, Vine, SnapChat, etc.);
  - o The only acceptable form of communication with a staff member is through email or the Remind channel
  - o Any member who contacts a staff member on social media, will be subject to disciplinary action
  - o Any staff member who contacts a student on anything except Remind or email is subject to removal from the LWWG staff
    - If a member is contacted by a staff member, they should immediately report this to their school's band director OR a school counselor
    - If a staff member is contacted by a student through inappropriate means, they must report the incident within 24 hours to the student's band director, or the director of the colorguard.
- ❖ Remind class code: @lwwg25 (It is best to download the Remind app and then join the class)

## Academic & Alertness Policy

Your primary goal while in high school is to earn your diploma and set yourself up for long-term success. Keeping this in mind you are expected to balance your time to be attentive at rehearsals and successful in school. All eligibility requirements outlined by the Student Handbook and Code of Conduct will apply to our season. While in classes, members of the LWWG are expected to:

- ❖ Attend all your classes and maintain adequate grades;
- ❖ Remain alert and attentive while in class; using rehearsal as scapegoat for your lack of attention is not an option;
- ❖ Just like at shows, you are representing our program so always be a strong representative of LWWG members;
- ❖ Excessive skipping of classes/school will result in a detention, referral, or removal from the program.

## Equipment Policy

As the price of equipment continues to rise, we can keep our program costs down by taking great care of our equipment. Please note the following policies about equipment:

- ❖ Students are not required to purchase their own flags, poles, sabres, bolts, or end caps. However, if a member auditions for the weapon line and makes it, they will need to purchase their own rifle. The links for this piece of equipment will be sent via email or Remind to those students it applies to.
- ❖ All students are required to have a roll of black and white electrical tape on hand for minor repairs and adjustments made to their equipment.
- ❖ There is expected to be normal wear on equipment through loading and rehearsal use, however excessive damage to LWWG equipment by means of student negligence will be dealt with on a case by case basis by the director.

## Personal and Group Hygiene Policy

First and foremost, TAKE CARE OF YOURSELF. We need all members to be 100% in rehearsals and on show days. While we understand that sickness will happen, curbing the level and rate of infections is vital to be successful this season. Along with knowing yourself please remember the following:

- ❖ Jewelry, including watches may interfere with natural wrist/finger movement when spinning. Please refrain from wearing jewelry in rehearsal
  - If a student chooses to wear jewelry of any kind, they run the risk of injury from this and should understand the risks before doing so.
- ❖ Apple watches are not permitted to be worn while spinning equipment.
  - This is for member safety and focus during our rehearsals
- ❖ Hair - During rehearsal your hair is to be neatly tied back and out of your face
- ❖ Clean out your water jugs often and try to thoroughly wash thoroughly as bacteria will produce
- ❖ DO NOT SHARE WATER
- ❖ If you get hurt, don't be afraid to ask for help. Don't let an injury get worse over time
- ❖ Remember: the winter guard staff are not trained medical professionals. We can offer advice but any decisions regarding restrictions should be made by the parent in coordination with the performer's doctor.
- ❖ Bring deodorant!

## Rehearsal Etiquette Policy

- ❖ It is imperative that you arrive at every rehearsal on time. **Arrive 15 minutes early to unload and set up equipment;**
- ❖ No cursing or disrespectful behavior will be tolerated in our rehearsal environment;
- ❖ There is to be NO TALKING while a figure of authority is talking/giving instruction
- ❖ Appropriate attire must be worn at ALL TIMES!
- ❖ All clothing for rehearsal must follow the Lincoln-Way dress code;
- ❖ Clothing should allow for comfortable movement. NO JEANS

## **Performance Policy**

Looking and acting professional as soon as we interact with others is a cornerstone of successful programs. Please remind yourself and one another about performance/show-day policies:

- ❖ When we arrive at the designated show site, you are ALWAYS being watched;
- ❖ You begin your performance the second you step off the bus;
- ❖ No cursing, rude comments, horse playing, and disrespect towards other members, staff, or other groups;
- ❖ When in uniform, in a member/show shirt, and at a show site you are to be on your best behavior.
- ❖ Stay aware of ALL meeting times and places. You must have access to the Remind announcement channel
- ❖ Failure to comply to any of these rules may result in you being excluded from a performance;
- ❖ When in the stands during a performance you are to refrain from talking and you must show the utmost respect for the ensemble on the floor. Clapping and cheering is encouraged. Respond the way you would want the audience to respond to you during your show.

## **Uniform Policy**

As the official indicator of a LWVG unit member, our uniforms should always be taken care of and respected. Please follow the guidelines when in uniform:

- ❖ Unit members are to never eat or drink anything besides water when in uniform;
- ❖ Swearing, disrespect, or any other behavior that breaks an above policy while in uniform is forbidden;

## **Participant Protection Policies**

As a member of the MWCGC and WGI, LWVG must adhere to all participant protection policies distributed from both organizations. To be in compliance, members must:

- ❖ Read all expectations under the PAPP Parent-Student Sign Off (Attached to this handbook) and
- ❖ Follow all rules and expectations covered in the handbook

## **Consequences for Breaking any LWVG Policy**

Being that safety is our first goal, unit members are expected to follow the LWVG policies to ensure safety and consistency is being achieved. Failure to comply with the above policies could result in any of the following:

- ❖ A warning from the Director;
- ❖ A formal in-person apology to the unit and staff;
- ❖ A conference between director, and your parent/guardian;
- ❖ A green sheet followed by consequences determined by the Deans and S.S.O.;
- ❖ Code of Conduct violation procedures;
- ❖ Sent home from rehearsal;
- ❖ Written out of part of the show;
- ❖ Inability to perform for one or more shows;
- ❖ Dismissal from the program.

## **Parent Volunteering**

Lincoln-Way Winter Programs are hosting a WGI Regional Competition on March 1st and 2nd. This is a required volunteer event for all winter guard families. Volunteer shifts and duties will be communicated at a later date. **Families who do not fulfill this requirement will be charged an additional \$250 to their Presto fees.** The monetary benefit will be seen by all winter programs and this is a crucial fundraising opportunity that helps us supplement the winter seasons individual performer's fees! Additionally, parents and family members may volunteer to help with chaperoning and prop crew. Sign ups are distributed digitally at the parent meeting (or a paper copy can be found in the back of this packet). Parents are encouraged to get involved as much as they can!

## **Attendance**

Our program's success is dependent upon your presence and attentiveness while at rehearsals. Understanding 100% attendance is not always possible, it will be an attempted requirement; it is something we will strive to achieve to be successful as a unit. Like other performance-based organizations, we will have times where absences will be excused and a process to request such an absence as well as consequences for lateness or unexcused absences.

*Please note: Parents should plan to pick up students 15 minutes after the rehearsal concludes, allowing time for announcements and packing*

- ❖ Attendance is required at all rehearsals;
- ❖ Students are expected to attend every rehearsal for the full time scheduled;
- ❖ Missing any rehearsal without prior permission is 100% UNACCEPTABLE;
- ❖ Please plan any doctor's, dentist, orthodontic, or other appointments around scheduled rehearsals, performances, or other commitments;
- ❖ Work is not an excuse to miss practice;
- ❖ Last minute personal issues that you may need to miss practice for must be communicated to the director;
- ❖ Don't just skip out on a rehearsal without notice;
- ❖ It is your responsibility to make up what you miss from a previous rehearsal BEFORE the next rehearsal;
- ❖ Telling a friend or a captain will not excuse your absence.

*\*\*Please note: Any absence that would require an individual to miss a show MUST be communicated to the director on a student's conflict sheet. Absences communicated on the conflict sheet will be reviewed prior to decisions regarding performance spots.*

## **Filing an Excused Absence**

To be excused from a rehearsal due to illness, a doctor's note is required. The doctor's note should be emailed to [lincolnwayhsguard@gmail.com](mailto:lincolnwayhsguard@gmail.com) and should state a return date. Please remember that extended absences, excused or unexcused will affect a student's position in the show. It is often impossible for us to "hold a spot" for a student with an extended absence. LWVG staff will make our best efforts to do so; however, it is important to understand that presence at rehearsal is crucial.

## **Rehearsal Absence Make-up Policy**

Missed time in rehearsal is expected to be made up with outside individual practice. Students are expected to make-up work according to the following:

- ❖ Individual practice for the amount of time missed in rehearsal;
- ❖ Video assignments catered to that specific week's rehearsal schedule or that student's individual needs; as assigned

## **Consequences for Unexcused Absences, Poor Attendance Records, or Breaking any LWVG Policy**

Any unexcused absence will result in a timely consequence. Missing rehearsal is not an option if you wish to have a successful season. We will plan our rehearsal efficiently and when someone is not present it dramatically affects the work we do at rehearsal. Individuals with unexcused absences or multiple sick absences could be issued any of the following consequences:

- ❖ A warning from the Director;
- ❖ A formal in-person apology to the unit and staff;
- ❖ A conference between an L-W Department Chair, Program Director, and your parent/guardian;
- ❖ Written out of part of the show;
- ❖ Inability to perform for one or more shows;
- ❖ Dismissal from the program.

# **MWCGC AND WGI PARTICIPANT HANDBOOK - KEEP FOR YOUR RECORDS**

This Code of Conduct applies to everyone involved with MWCGC and WGI, including all participants, minor participants, groups, instructional staff, MWCGC and WGI personnel, volunteers, and contractors. Everyone must follow this Code of Conduct to stay in good standing with MWCGC and WGI. The policies in this Code of Conduct aim to ensure safe environments and experiences during all MWCGC and WGI activities.

This Code of Conduct explains what behavior is appropriate or inappropriate. While it cannot cover every possible situation, everyone must follow the letter and spirit of these guidelines to stay in good standing with MWCGC and WGI.

## **Definitions of Parties**

- **Participant:** A person over 18 performing with a group.
- **Minor Participant:** A person under 18 performing with a group.
- **Group:** The entire organization or an individual participating group.
- **Staff:** A person engaged by a group in an instructional or administrative role.
- **Volunteer:** A person who freely gives their time to MWCGC and WGI and provides support in any capacity.
- **Contractor:** A person who provides occasional services for a fee.

MWCGC and WGI will not tolerate conduct that violates its policies. Even if an action was not intended to violate this Code of Conduct, MWCGC and WGI prioritizes the actual impact of the action over the person's intentions to prevent negative experiences.

In addition to upholding this Code of Conduct, MWCGC and WGI can review and may take interim action against anyone involved in or accused of unlawful activities related to their participation in MWCGC and WGI or the marching arts.

All parties should consider themselves ambassadors of MWCGC and WGI. They are expected to uphold these policies, remind others of them when necessary, and report alleged violations.

## **Alcohol & Drug Policy**

MWCGC and WGI parties have the right to participate in an environment free of alcohol, drugs, and other substances. Prohibited substances include narcotics, marijuana, products containing THC, inhalant drugs, and over-the-counter medications unless used with a valid medical prescription. Violations include, but are not limited to:

- Distributing alcohol and prohibited substances to any participant.
- Consuming or being under the influence of alcohol or a prohibited substance while under a participating group's supervision or providing services to MWCGC and WGI in connection with any event or activity, including rehearsals.
- Possessing or distributing alcohol or a prohibited substance on school grounds or arena facilities where such activities are prohibited.

Exceptions to this policy may be made on a case-by-case basis by MWCGC and WGI to allow alcohol at specifically sanctioned MWCGC and WGI events. At such allowable events, local regulations are expected to be followed. Prohibited substances remain forbidden at all times.

## **Anti-Retaliation, Whistleblower, and False Reporting Policy**

MWCGC and WGI will not tolerate retaliation against any party who makes a good faith report or threatens to make a good faith report. Retaliatory actions include threatening, intimidating, harassing, coercing, or any other action that could dissuade someone from reporting misconduct. Retaliation does not include good-faith actions lawfully pursued in response to a reported violation.

Any participant knowingly making a false allegation will be subject to disciplinary action. A false allegation differs from an unsubstantiated allegation, which means there is insufficient evidence to determine whether an allegation is true or false. An unsubstantiated allegation alone is not grounds for a Code violation.

## **Bullying Policy**

Bullying means severe behavior directed at a participant that is aggressive and likely to hurt, control, or diminish the participant emotionally or physically, often centering around a real or perceived power imbalance. Examples of bullying include repeated physical, verbal, or social abuse. Physical abuse may refer to hitting, pushing, beating, biting, or other offensive contact. Verbal abuse may refer to ridiculing, taunting, name-calling, intimidating, or threatening to cause harm. Social abuse may refer to using rumors or false statements to diminish someone's reputation or socially excluding someone and asking others to do the same. Bullying may occur in person or virtually through any social or electronic mediums.

Bullying does not include occasional instances of rude or mean-spirited language, conduct arising from a conflict or struggle between persons with incompatible views or positions, or professionally accepted coaching methods of skill enhancement, physical conditioning, team building, appropriate discipline, or improved participant performance.

## **Confidential Reporting**

Reports are made confidentially to MWCGC and WGI. Confidentiality means MWCGC and WGI will know the reporter's identity but will not share it unless consent is provided or if MWCGC and WGI is legally required to do so. Inaccurate or withheld information will limit MWCGC and WGI's ability to conduct an inquiry and respond.

## **Fraternization Policy**

MWCGC and WGI maintains a strong position on fraternization between all parties. Fraternization means any close personal relationship that goes beyond a professional working relationship and can include romantic or intimate relationships, excessive socializing, and favoritism. These are strictly prohibited by WGI policy and by law.

## **General Conduct Policy**

The experience of each party and the reputation of MWCGC and WGI depends on the conduct of all parties involved. Good manners, basic decency, and common sense are generally all that is required to ensure appropriate conduct and behavior. Engaging in conduct or using language that could be perceived as rude, inappropriate, abusive, disorderly, derogatory, immoral, or threatening will not be tolerated. Violations of this policy include, but are not limited to:

- Applying undue and unfair pressure to another party, especially if one party has authority over another.
- Verbally abusing any MWCGC and WGI staff.
- Inappropriate conduct on the contest floor, rehearsal sites, or event venues.
- Disruptive or rude behavior anywhere, anytime during a MWCGC and WGI activity.
- Affiliates of a group, such as parents or spectators, engaging in inappropriate conduct directed at any party on the contest floor, rehearsal sites, or event venues.

### Harassment Policy

All parties must maintain a safe, respectful, and inclusive environment. Harassment means repeated or severe conduct that causes fear, humiliation, or annoyance and reflects discriminatory bias to establish dominance, superiority, or power over an individual or group based on age, race, ethnicity, gender, orientation, culture, religion, national origin, mental or physical disability. Harassment also refers to conduct that creates a hostile environment. A hostile environment exists when the conduct is severe or pervasive enough to interfere with, limit, or deprive any individual of the opportunity to participate in any program or activity. Harassment may occur in person or virtually through any social or electronic medium.

Harassment does not include occasional instances of rude or mean-spirited language, conduct arising from a conflict or struggle between persons with incompatible views or positions, or professionally accepted coaching methods of skill enhancement, physical conditioning, team building, appropriate discipline, or improved participant performance.

### Hazing Policy

Hazing means any conduct that subjects another person to anything that may endanger, abuse, humiliate, degrade, or intimidate them as a condition of joining or being socially accepted by a group, team, or organization. Consent by the person subjected to hazing is not a defense, regardless of their perceived willingness to cooperate or participate.

### Hostile Rehearsal Environment Policy

The rehearsal space is where groups develop creative routines and foster teamwork. A rehearsal environment is defined as periods when the group is practicing under the direct supervision of an authority figure or coordinator. It is a violation of this Code for any party to engage in severe or pervasive conduct that hampers a party's ability to participate meaningfully in the rehearsal environment. Rehearsal environments should remain educational both in the planning and commentary provided to any party. When rehearsal techniques and feedback are no longer educational, a hostile rehearsal environment could be created. Conduct prohibited by this Code, such as harassment, hazing, and bullying, is also prohibited in the rehearsal environment. Additionally, violations of this policy include:

- Creating a rehearsal environment intended to make any party excessively afraid, nervous, or anxious regardless of intention. This does not include professionally accepted coaching methods.
- Withholding educational information to achieve skills safely
- Attacking the personal character of participants rather than aspects of their performance.
- Rehearsing for extended time frames while withholding, recommending against, or denying adequate hydration, nutrition, medical attention, or sleep.

### Sexual Misconduct

Sexual misconduct of any kind will not be tolerated. Offenses include sexual or gender-related harassment, nonconsensual sexual contact, exposing a minor to sexual content/imagery, and sexual exploitation.

- **Sexual or Gender-related Harassment:** Unwelcome sexual advances, requests for sexual favors, unwanted and continued sexual flirtations, and propositions. It also includes sexually degrading words and other conduct of a sexual nature.
- **Nonconsensual Sexual Contact:** Engaging in sexual contact without consent.
- **Exposing a Minor to Sexual Content/Imagery:** Intentionally exposing a minor to sexually explicit imagery.
- **Sexual Exploitation:** Taking non-consensual or abusive sexual advantage of another for one's own advantage.

#### Reporting Instances of Sexual Misconduct

If any party receives information suggesting sexual misconduct has occurred, they must report it to WGI immediately. Groups and Circuit Partners should report allegations of sexual misconduct to law enforcement. They must maintain effective policies and procedures for the protection and safety of all parties, including the ability to report suspected sexual misconduct without retaliation.

If any party learns of or suspects child abuse, including sexual misconduct, they must immediately report it to law enforcement, WGI, and comply with other applicable reporting requirements. Reporting to WGI alone is not sufficient.

### Social Networking Policy

**MWCGC and WGI** values the freedom of expression on social networking sites and does not wish to discourage self-publishing or self-expression. However, we expect all parties involved in any capacity in **MWCGC and WGI** to follow the applicable guidelines and policies. It is important to understand that any posts made on social media are personal and do not represent **MWCGC and WGI**. Our policy prohibits the use of social media to post or display comments that are vulgar, obscene, threatening, intimidating, harassing, or hostile on account of any protected characteristic under applicable law on platforms controlled by **MWCGC and WGI**.

### Weapons Policy

To ensure a safe environment for everyone, **MWCGC and WGI** strictly prohibits the wearing, carrying, storing, or possession of firearms or other dangerous weapons at any of our events or event venues. Anyone found violating this policy will be immediately removed and barred from future **MWCGC and WGI** events. Additionally, if the violator is a participant, staff member, or volunteer affiliated with a participating group, that group will be disqualified and asked to leave the venue.



## LWWG 24-25 CONFLICT SHEET - PLEASE SUBMIT BY 12/5

All conflict sheets must be completed by December 5th. This sheet should include doctors/ortho appointments, vacations, college visits, etc. The only absence that would not be included here are unexpected absences like death in the family, extreme sickness, or emergency situations. If any of these occurs, this should be communicated with the unit director as outlined above.

	<b>Date Missing</b>	<b>Time Missing from Rehearsal</b>	<b>Reason</b>
<i>Ex:</i>	<i>Can list dates or date ranges</i>	<i>15min late, missing whole time, leave 10min early</i>	<i>Another activity, family vacation, doctor's appointment</i>
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Unit Member Signature

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Unit Member Parent Signature

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## VOLUNTEER SIGN UP - PAPER COPY - PLEASE SUBMIT BY 12/5

Please complete this form to let us know what competitions you might be available to chaperone or work prop crew for. We appreciate any amount of volunteering or support you might be able to offer us during our season! Once you complete the form, we will review the volunteers and schedule out the best dates for everyone. In an effort to get as many parents involved as possible, we will try to vary the parents at each show/performance. This form is also available digitally if that is your preference via the Remind channel. (Please complete a separate form for each volunteer. ie. mom and dad can complete two different forms)

Parent's Full Name: \_\_\_\_\_ Email: \_\_\_\_\_

Parent's Cell (if you have one): \_\_\_\_\_ Students Full Name: \_\_\_\_\_

Preferences: Which would you rather do if you attend a show with the group?

- Prop Crew:** Helping with props and moving items required for competition. Should be able to lift and bend. You may choose to drive yourself or ride the bus to the show.
- Chaperone:** supervising students, helping with makeup/hair and costumes. You must ride the bus with the students
- I will do either!

Show Schedule: Select which shows you are able to help out with. Remember, this is only your availability. You will not have to volunteer at all the shows you select here and you can always change your selections by emailing [lincolnwayhsguard@gmail.com](mailto:lincolnwayhsguard@gmail.com) . This form is simply to help us plan and create a schedule.

- Naperville Central Show: Sunday, February 2nd
- Schaumburg Show: Sunday, February 16th
- Minooka Show: Saturday, March 8th
- Mid-East Power Regional: Avon, IN from March 15th-16th (2 day trip, 1 night)
- Circuit Championships Day 1: March 29th
- Circuit Championships Day 2: March 30th
- WGI Championships in Dayton, OH: Leaving in the evening of Wednesday, April 2nd and arriving back home midday Saturday, April 5th (4 day, 3 nights)

Any comments or questions?

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Do you have younger children you will need to/want to bring with you as you volunteer? They are welcome to come and help out! For the multi-day trips, however, we will not be able to accommodate them.

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**STUDENT INFORMATION FORM - PLEASE SUBMIT BY 12/5**

First Name: \_\_\_\_\_ Middle Initial: \_\_\_\_ Last Name: \_\_\_\_\_

Birthday: \_\_\_\_/\_\_\_\_/\_\_\_\_ Sex (Circle One): M or F

24-25 School Year Grade (Circle One): Freshman Sophomore Junior Senior School: \_\_\_\_\_

Student Home Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_ Zip: \_\_\_\_\_

Home Phone: (\_\_\_\_) \_\_\_\_ - \_\_\_\_\_ Cell Phone: (\_\_\_\_) \_\_\_\_ - \_\_\_\_\_

Student Email Address: \_\_\_\_\_

Parent/Guardian Email Address: \_\_\_\_\_

T-Shirt Size: \_\_\_\_\_ Shoe Size: \_\_\_\_\_

**PARENT/GUARDIAN CONTACT INFORMATION**

**ADULT 1**

First Name: \_\_\_\_\_

Last Name: \_\_\_\_\_

Relation: \_\_\_\_\_

Check Here if home address is same as the child's

Work Phone: (\_\_\_\_) \_\_\_\_ - \_\_\_\_\_

Home Phone: (\_\_\_\_) \_\_\_\_ - \_\_\_\_\_

Cell Phone: (\_\_\_\_) \_\_\_\_ - \_\_\_\_\_

Email Address:

\_\_\_\_\_

**ADULT 2**

First Name: \_\_\_\_\_

Last Name: \_\_\_\_\_

Relation: \_\_\_\_\_

Check Here if home address is same as the child's

Work Phone: (\_\_\_\_) \_\_\_\_ - \_\_\_\_\_

Home Phone: (\_\_\_\_) \_\_\_\_ - \_\_\_\_\_

Cell Phone: (\_\_\_\_) \_\_\_\_ - \_\_\_\_\_

Email Address:

\_\_\_\_\_

# HANDBOOK ACKNOWLEDGEMENT FORM - PLEASE SUBMIT BY 12/5

Please read through the contents of this handbook very carefully. Questions regarding any of this material should be directed to the Program Director or Department Chair.

I understand and agree to abide by the responsibilities explained in the Lincoln-Way High School Winter Guard Handbook. I understand the policies as well as the time commitment necessary to ensure and continue the tradition of quality of the Lincoln-Way Winter Guard. I also accept the terms of attendance and all resulting consequences.

**I have read the above and accept the terms of the absence consent form.**

\_\_\_\_\_  
Unit Member Signature

\_\_\_\_\_  
Unit Member Parent Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Date

## THESE FORMS MUST BE RETURNED BY THURSDAY, DECEMBER 5TH:

- CONFLICT SHEET
- VOLUNTEER SIGN UP FORM (DIGITAL OR PAPER) 2 COPIES INCLUDED IN PACKET
- STUDENT INFORMATION/EMERGENCY CONTACT
- HANDBOOK SIGN OFF/ACKNOWLEDGMENT